Kristie Mohammed

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# Objective

To gain knowledge and become a more experienced an independent worker in the working environment, as well as contributing to my general purpose at becoming a productive citizen.

# Education

## CXC/GSEC | 2011 | Holy Name convent

Mathematics (2), English Language (1), Social Studies (2), French (2), Food and Nutrition (1), Information Technology (2), Principles of Business (2) and Biology (3)

## Certificate | 2013 | UWI Open campus

* Certificate in Psychology

## Bachelor degree | Current (2021) | UWI ROYTEC

* B.Ed (Primary School)

# Skills & Abilities

## Communication & people skills

* Maintains positive attitude consistently
* Great listener and effective communicator
* Works co-operatively with others to get tasks done

## Organization & time management

* Works well even under pressure and excellent at meeting deadlines
* Punctual, and effectively manages time and workload
* Very organized in order to get tasks done in a timely manner

## Leadership

* Experienced in supervising small groups in order to thoroughly meet expectations and get jobs done

# Experience

## Pharmacy technician | superpharm limited | july 2011 – july 2012

* Answered customers' questions and addressed problems and complaints in person and via phone.
* Helped customers select products that best fit their personal needs.
* Provided professional and courteous service at all times
* Operated cash register with proficiency

## Teller | Scotiabank t&t limited | august 2014 - CURRENTLY

* Conduct cash transactions and balancing various currencies daily
* Advise customers and refer suitable products to their specific needs
* Performs other related duties as required.

# Competencies

* Proficient in Microsoft Suite (2010-2016)

# References

## Mr. Wenric Des Vignes

Assistant Manager – Scotiabank

868-791-3839

## Ms. SaMantha jebode

Tellers Service Officer – Scotiabank

868-784-8482